



# SAVE THE TRIP TO BOROUGH HALL

**IN AN EFFORT TO MAINTAIN SOCIAL DISTANCING AND DO WHAT WE CAN TO REDUCE THE SPREAD OF THE CORONAVIRUS, WE HAVE PROVIDED YOU WITH A LIST OF SERVICES AND HOW YOU CAN STILL ACCOMPLISH THEM WITHOUT MAKING THE TRIP TO BOROUGH HALL. WE HOPE TO MAKE CHANGES AND KEEP UPDATING THIS LIST AS A WAY TO PROVIDE ANSWERS TO YOUR POTENTIAL QUESTIONS.**

SERVICE YOU MAY NEED	HOW YOU CAN ACCOMPLISH WITHOUT VISITING BOROUGH HALL
<ul style="list-style-type: none"> <li>• CURBS</li> <li>• DRAINAGE</li> <li>• GARBAGE COLLECTION</li> <li>• NOISE</li> <li>• PARK MAINTENANCE</li> <li>• PARKING</li> <li>• PLAYGROUNDS</li> <li>• POTHOLE</li> <li>• PROPERTY MAINTENANCE</li> <li>• ADMINISTRATION</li> <li>• RECYCLING COLLECTION</li> <li>• ROADS</li> <li>• SEWER COMPLAINTS</li> <li>• STORM WATER BASINS</li> <li>• STREET LIGHTS</li> <li>• TRAFFIC SIGNAL</li> <li>• TRASH, LITTERING, OR ILLEGAL DUMPING</li> <li>• TREE ISSUE</li> <li>• COMPLIMENT OR COMPLAINT</li> <li>• OTHER</li> </ul>	<p>VISIT <a href="http://WWW.LEONIANJ.GOV">WWW.LEONIANJ.GOV</a> AND CLICK ON “REQUEST A SERVICE” TO REQUEST A SERVICE OR REPORT AN ISSUE. SERVICE REQUESTS/ISSUES CAN ALSO BE SUBMITTED VIA THE FREE “ACCESS LEONIA” MOBILE APP FOR IOS AND ANDROID OR BY CALLING BOROUGH HALL AT 201-592-5780.</p>
<p><b>BUILDING DEPT:</b></p> <ul style="list-style-type: none"> <li>• BUILDING PERMIT APPLICATIONS</li> <li>• INSPECTION SCHEDULING</li> <li>• ZONING APPLICATION</li> <li>• SIGN, AWNING, CANOPY APPLICATION</li> <li>• CO, CRO, COMMERCIAL CRO APPLICATIONS</li> </ul>	<p>VISIT <a href="http://WWW.LEONIANJ.GOV">WWW.LEONIANJ.GOV</a> AND CLICK ON “BUILDING DEPARTMENT” UNDER “BOROUGH GOVERNMENT” TAB. CALL 201-592-5780 EXT. 253 TO REQUEST THAT FORMS BE MAILED OR EMAILED.</p> <ul style="list-style-type: none"> <li>• CALL 201-592-5780 EXT. 253 TO SCHEDULE AN INSPECTION. PLEASE NOTE THAT THE ONLY INSPECTIONS THAT TAKE PLACE OUTSIDE INCLUDING VACANT PROPERTIES OR UNOCCUPIED HOMES WILL BE SCHEDULED AT THIS TIME.</li> <li>• APPLICATIONS CAN BE LEFT IN THE DROPBOX AT THE ENTRANCE TO BOROUGH HALL OR MAILED.</li> <li>• LETTER FROM BUYER’S ATTORNEY FOR CRO INSPECTION CAN BE EMAILED TO <a href="mailto:MMOELLER@LEONIANJ.GOV">MMOELLER@LEONIANJ.GOV</a>.</li> </ul>

<p><b>CLERK'S OFFICE</b></p> <ul style="list-style-type: none"> <li>• BINGO AND RAFFLE LICENSE APPLICATIONS</li> <li>• VOTER REGISTRATION APPLICATION</li> <li>• VOTE BY MAIL APPLICATION</li> <li>• OPRA REQUESTS</li> <li>• LANDLORD REGISTRATION</li> </ul>	<p>VISIT <a href="http://WWW.LEONIANJ.GOV">WWW.LEONIANJ.GOV</a>. CLICK THE TAB "<b>BOROUGH CLERK</b>" UNDER "<b>BOROUGH GOVERNMENT.</b>" YOU CAN ALSO CALL 201-592-5780 EXT. 256 OR EMAIL <a href="mailto:ADODD@LEONIANJ.GOV">ADODD@LEONIANJ.GOV</a> TO REQUEST THAT FORMS BE MAILED OR EMAILED TO YOU.</p> <ul style="list-style-type: none"> <li>• LANDLORD REGISTRATION FORMS &amp; RAFFLE/BINGO APPLICATIONS CAN EITHER BE MAILED OR DROPPED OFF IN THE DROPBOX LOCATED AT THE FRONT ENTRANCE TO BOROUGH HALL</li> <li>• VOTER REGISTRATION &amp; VOTE BY MAIL APPLICATIONS CAN BE DOWNLOADED BY VISITING THE FOLLOWING LINK: <a href="http://WWW.NJELECTIONS.ORG">WWW.NJELECTIONS.ORG</a>. VOTER REGISTRATION FORMS ARE MAILED TO THE BERGEN COUNTY SUPERINTENDENT OF ELECTIONS AND VOTE BY MAIL FORMS ARE MAILED TO THE BERGEN COUNTY CLERK'S OFFICE; THE RESPECTIVE ADDRESSES ARE PREPRINTED ON EACH APPLICATION</li> <li>• OPEN PUBLIC RECORDS ACT REQUESTS CAN BE MADE THROUGH MAIL, FAX 201-592-5746, OR EMAIL: <a href="mailto:ADODD@LEONIANJ.GOV">ADODD@LEONIANJ.GOV</a>.</li> </ul>
<p><b>FINANCE &amp; TAX OFFICE:</b></p> <ul style="list-style-type: none"> <li>• PAYING YOUR TAXES</li> <li>• TAX PAYMENT LOOKUP SYSTEM</li> <li>• TAX ASSESSMENT RECORDS SEARCH</li> <li>• SALES SEARCH (SR1A)</li> <li>• TAX MAPS</li> <li>• TAX DEDUCTION FORMS (SENIOR DEDUCTION FORMS)</li> <li>• ADDRESS CHANGE FORM</li> <li>• ASSESSMENT APPEALS</li> <li>• DISCUSSIONS ABOUT ASSESSMENTS</li> <li>• VEHICLE PERMITS</li> <li>• GARAGE SALES</li> </ul>	<p>VISIT <a href="http://WWW.LEONIANJ.GOV">WWW.LEONIANJ.GOV</a>. CLICK THE "<b>FINANCE &amp; TAX</b>" UNDER "<b>BOROUGH GOVERNMENT</b>"</p> <ul style="list-style-type: none"> <li>• TAXES CAN BE VIEWED AND PAID ONLINE, MAILED OR PLACED INTO THE DROPBOX LOCATED AT THE ENTRANCE TO BOROUGH HALL.</li> <li>• ONLINE TAX MAP CAN BE VIEWED BY CLICKING ON "<b>INFORMATION &amp; NEWS</b>" TAB</li> <li>• ALL FORMS CAN BE MAILED OR PLACED IN THE DROPBOX LOCATED AT THE FRONT ENTRANCE TO BOROUGH HALL.</li> <li>• DISCUSSIONS REGARDING ASSESSMENTS CAN TAKE PLACE OVER THE PHONE 201-592-5780 EXT. 226 OR BY EMAIL AT <a href="mailto:THENDERSON@LEONIANJ.GOV">THENDERSON@LEONIANJ.GOV</a>.</li> <li>• REGISTRATION FOR VEHICLE PERMITS HAS BEEN PLACED ON HOLD UNTIL FURTHER NOTICE.</li> <li>• GARAGE SALE APPLICATIONS CAN BE PLACED IN THE DROPBOX LOCATED AT FRONT ENTRANCE TO BOROUGH HALL</li> </ul>
<p><b>FIRE PREVENTION:</b></p> <ul style="list-style-type: none"> <li>• FIRE INSPECTIONS OF COMMERCIAL PROPERTIES, MULTIPLE DWELLINGS, AND NON-OWNER OCCUPIED ONE &amp; TWO-FAMILY DWELLINGS</li> <li>• FIRE SAFETY MATERIALS</li> <li>• FIRE SAFETY COMPLAINTS</li> </ul>	<p>PLEASE CALL 201-592-5780 EXT. 254 OR EMAIL <a href="mailto:DHAENELT@LEONIANJ.GOV">DHAENELT@LEONIANJ.GOV</a> TO REQUEST FIRE PREVENTION SERVICES. COMPLETED FORMS CAN BE MAILED, EMAILED, OR DROPPED OFF AT THE DROPBOX LOCATED AT THE FRONT ENTRANCE TO BOROUGH HALL.</p>

<p><b>HEALTH DEPT:</b></p> <ul style="list-style-type: none"> <li>• APPLICATION FOR MARRIAGE REMARRIAGE, CIVIL UNION, REAFFIRMATION OF CIVIL UNION LICENSE</li> <li>• APPLICATION FOR VITAL RECORDS</li> <li>• PET LICENSE APPLICATIONS</li> <li>• COVID-19 MATTERS</li> </ul>	<p>PLEASE CALL 201-592-5780 EXT. 259 FOR QUESTIONS AND CONCERNS REGARDING COVID-19.</p> <ul style="list-style-type: none"> <li>• PLEASE CONTACT THE STATE OFFICE OF VITAL STATISTICS &amp; REGISTRY FOR ISSUANCE OF VITAL RECORDS. YOU CAN PLACE YOUR ORDER ONLINE BY CLICKING ON THE FOLLOWING LINK: <a href="https://www.state.nj.us/health/vital/order-vital/online-requests/index.shtml">HTTPS://WWW.STATE.NJ.US/HEALTH/VITAL/ORDER-VITAL/ONLINE-REQUESTS/INDEX.SHTML</a> OR MAIL YOUR REQUEST TO OFFICE OF VITAL STATISTICS &amp; REGISTRY, ISSUANCE UNIT, P.O. BOX 370, TRENTON, NJ 08625</li> <li>• PET LICENSING HAS BEEN SUSPENDED UNTIL FURTHER NOTICE.</li> <li>• MARRIAGE LICENSE APPLICATIONS WILL NOT BE ACCEPTED UNTIL FURTHER NOTICE.</li> </ul>
<p><b>MAYOR &amp; COUNCIL MEETINGS</b></p>	<p>PLEASE BE ADVISED THAT MAYOR &amp; COUNCIL MEETINGS WILL BE HELD VIRTUALLY UNTIL FURTHER NOTICE. INFORMATION ON HOW TO ACCESS THESE MEETINGS WILL BE PROVIDED AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THE PUBLIC WILL STILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT DURING THE RELEVANT PORTIONS OF THE MEETING.</p>
<p><b>MUNICIPAL COURT:</b></p> <ul style="list-style-type: none"> <li>• PAYING TRAFFIC TICKETS</li> </ul>	<p>VISIT <a href="http://www.leonianj.gov">WWW.LEONIANJ.GOV</a> CLICK THE TAB “<b>MUNICIPAL COURT</b>” UNDER “<b>BOROUGH GOVERNMENT.</b>”</p> <ul style="list-style-type: none"> <li>• VISIT <a href="http://www.njmcdirect.com/">HTTP://WWW.NJMCDDIRECT.COM/</a> TO PAY TICKETS ONLINE. PAYMENTS CAN ALSO BE MAILED OR PLACED IN THE DROPBOX LOCATED AT THE FRONT ENTRANCE TO BOROUGH HALL.</li> <li>• CALL 201-592-5780 EXT. 257 FOR FURTHER INFORMATION</li> </ul>
<p><b>POLICE RECORDS:</b></p> <ul style="list-style-type: none"> <li>• POLICE REPORTS/ ACCIDENT REPORTS</li> </ul>	<p>REQUESTS FOR POLICE REPORTS CAN BE SUBMITTED VIA EMAIL TO <a href="mailto:pdreports@leonianj.gov">PDREPORTS@LEONIANJ.GOV</a>. YOU CAN ALSO CALL 201-944-0800.</p>
<p><b>RECREATION:</b></p> <ul style="list-style-type: none"> <li>• SPRING PROGRAMS</li> <li>• SUMMER CAMP REGISTRATION</li> <li>• LEONIA SWIM CLUB REGISTRATION</li> </ul>	<p>VISIT <a href="http://www.leonianj.gov">WWW.LEONIANJ.GOV</a> CLICK THE TAB “<b>RECREATION</b>” UNDER “<b>BOROUGH GOVERNMENT.</b>” REGISTRATION FOR PROGRAMS, SUMMER CAMP, AND SWIM CLUB CAN BE COMPLETED ONLINE THROUGH COMMUNITY PASS. YOU CAN ALSO CALL 201-592-5783 OR EMAIL RECREATION STAFF FOR ASSISTANCE WITH REGISTRATIONS.</p>

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